

COLLEGE OF SCIENCE PROBATION/SUSPENSION EVALUATION		
<p><b>You are currently on probation or suspension both of which place you in a serious academic status. To help you improve your academic status, please complete the following information before your meeting with your academic advisor. This information will help them provide you with the best advice moving forward.</b></p>		
STUDENT INFORMATION		
<b>Date:</b>		Semester Returning:
Last Name:	First Name:	ID Number:
Email:		
Majors:	Minors:	
<b>I am currently on:</b>		
<b>1<sup>st</sup> Probation</b>	<input type="checkbox"/>	<b>Returning from 1<sup>st</sup> Suspension</b> <input type="checkbox"/>
<b>2<sup>nd</sup> Probation</b>	<input type="checkbox"/>	<b>Returning from 2<sup>nd</sup> Suspension</b> <input type="checkbox"/>
<b>3<sup>rd</sup> Probation</b>	<input type="checkbox"/>	
GPA TRANSCRIPT INFORMATION (Found on HokieSpa Unofficial Transcript)		
Overall GPA:	Total Institution Attempted Hours:	
Total Institution Passed Hours:	Total Institution Earned Hours:	Total Institution GPA Hours:
Total Transfer Earned Hours:	*In-Progress Hours:	Expected date of Graduation:
*Students on probation or coming off suspension may take no more than 16 credits per semester		
GPA NEEDED TO RESCIND PROBATION OR SUSPENSION (Found on HokieSpa GPA Calculator)		
		<b>Hours Institution GPA Attempted Hours</b>
		<b>P/F hours you failed</b>
<b>plus</b>		<b>Hours planned this semester</b>
<b>=</b>		<b>Total Hours</b>
<b>multiplied by</b>	<b>2.00</b>	<b>Overall GPA Needed at end of Semester</b>
<b>=</b>		<b>Quality Credits Needed at end of Semester</b>
<b>minus</b>		<b>Quality Credits Previously Earned (listed on grade report)</b>
<b>=</b>		<b>Quality credits needed this semester</b>
<b>divided by</b>		<b>Hoursplanned this semester</b>
<b>=</b>		<b>This is the GPA you need this semester to maintain a 2.00 GPA</b>

**CALCULATE TERM GPA**

Students on Probation must earn a 2.5 term GPA to continue if overall is <2.00  
 (Use **term** GPA calculator on HokieSpa)  
 Students on probation cannot take more than 16 credit hours a semester

**ILLUSTRATION ON HOW TO CALCULATE YOUR GPA**  
**WWW.ADVISING.VT.EDU**

**Step 1**

Multiply the number of credit hours for each class by the number of grade points earned for the grade you receive (For a 3-credit class in which you earn an A, for example, give yourself 12 points).

<b>A (4.0)</b>	<b>B (3.0)</b>	<b>C (2.0)</b>	<b>D (1.0)</b>
<b>A- (3.7)</b>	<b>B- (2.7)</b>	<b>C- (1.7)</b>	<b>D- (0.7)</b>
<b>B+ (3.3)</b>	<b>C+ (2.3)</b>	<b>D+ (1.3)</b>	<b>F (0.0)</b>

Note: All instructors have the discretion to decide whether or not they will use plus or minus grades.

**Step 2**

Add the total quality points for each class together.

**Step 3**

Divide the total number of quality points earned by the total number of GPA hours (total number of credit hours passed that were graded A-F plus quality of the number of credit hours failed, whether A-F or P/F).

**Sample GPA calculation:**

	<b>Grade</b>	<b>Grade Points</b>	<b>X</b>	<b>Credit hours</b>	<b>= total points</b>
Step 1:	<b>A</b>	<b>4.0</b>	<b>x</b>	<b>3</b>	<b>= 12.0</b>
	<b>C</b>	<b>2.0</b>	<b>x</b>	<b>3</b>	<b>= 6.0</b>
	<b>C+</b>	<b>2.3</b>	<b>x</b>	<b>3</b>	<b>= 6.9</b>
	<b>B+</b>	<b>3.3</b>	<b>x</b>	<b>1</b>	<b>= 3.3</b>
	<b>D-</b>	<b>0.7</b>	<b>x</b>	<b>3</b>	<b>= 2.1</b>
	<b>F</b>	<b>0.0</b>	<b>x</b>	<b>3</b>	<b>= 0.0</b>
Step 2:				<b>16</b>	<b>= 30.3</b>
Step 3:		<b>30.3</b>		<b>÷16</b>	<b>= 1.893 GPA</b>

Courses taken pass/fail do not go into the calculation of GPA unless the course is failed. If failed, then the "F" is used in the GPA calculation.

Incomplete grades (I) do not immediately affect your GPA. See your professor to make arrangements to complete the course; otherwise, the "I" changes to an "F" and your GPA will be re-calculated.

If your professor does not submit a grade, your grade report shows as an "NR" which counts as an "F" in your GPA. See your professor to determine how to resolve the "NR."

<b>Course</b>	<b>Expected Grade</b>	<b>Credit Hours</b>
<b>Class 1</b>		
<b>Class 2</b>		
<b>Class 3</b>		
<b>Class 4</b>		
<b>Class 5</b>		
<b>Class 6</b>		
<b>Class 7</b>		
<b>Total Quality Credits</b>	<b>Divided by Credit Hrs</b>	<b>Equals Your GPA</b>

<b>Have there been situation outside of academia that have affected your ability to succeed? If yes, has the situation improved?</b>	
<b>What academic challenges do you face or did you face that affected your academic success?</b>	
<b>What are your career goals?</b>	
<b>Do you plan to stay in your current major? Why or Why Not?</b>	
<b>Looking at the courses you have taken in the past, do you see a pattern where a particular type of course affected your academic success? If so, what type of course? (Example: chem., biol, science, math)</b>	
<b>Do you participate in extracurricular activities (volunteer, sports, clubs, etc.)? If yes, list the activities and the amount of time you spend participating? Be honest! We can't help if we don't know the truth.</b>	
<b>Looking at your transcripts, do you see a difference between your grades during the fall verses the spring semesters? If so, why do you feel you tend to do better in one-semester verse s another semester?</b>	
<p><b>You will need to visit the websites and become familiar with the recourses to answer the following questions.</b>  <a href="http://www.studentsuccess.vt.edu/index.html">http://www.studentsuccess.vt.edu/index.html</a>  <a href="http://ucc.vt.edu/academic_support/study_skills_information.html">http://ucc.vt.edu/academic_support/study_skills_information.html</a></p> <p><b>Explore the services available at Virginia Tech. Which services do you feel could help you to become a more successful student?</b></p>	
<b>Please use the blank space to indicate whether or not these services would be beneficial to your success.</b>	
<b><u><a href="#">The Academic Success Center</a></u></b>	
<b><u><a href="#">Tutoring</a></u></b>	
<b><u><a href="#">Reading Assessment and Assistance</a></u></b>	
<b><u><a href="#">Peer Academic Coaching</a></u></b>	
<b><u><a href="#">Seminar Series on Academic Programs</a></u></b>	
Don't be a Pokie Hokie: Overcoming Procrastination	
Time Management Bootcamp	
Successful Test-Taking	
Making it Through the Final Stretch	
Reading and Note-taking for Comprehension and Retention	
Effective Study Strategies	

<b><u>Academic Recovery Programs</u></b>	
Student Success Center Coaching	
Academic Recovery and Success Strategies Courses	
UNIV 1004 – College Success Strategies Course	
<b><u>Black Male Excellence Network (BMEN)</u></b>	
<b>Other Resources</b>	
<b><u>Multicultural Academic Opportunities Program (MAOP)</u></b>	
<b><u>Career and Professional Development</u></b>	
About the Process of Choosing a Major: <ul style="list-style-type: none"> <li>• Common Myths about choosing a major</li> <li>• How to chart your ideal path</li> <li>• Changing majors – No big deal if the timing is right</li> <li>• 7 tips for choosing a college major you will love</li> </ul>	
Virginia Tech Majors	
What VT grads do with majors: <ul style="list-style-type: none"> <li>• Graduate degrees, programs, institutions</li> <li>• First Jobs – Employers, job titles, and locations</li> <li>• First Salaries: Starting salary data reported by new grads who stated they are employed</li> </ul>	
What do I major in if I want to be a teacher?	
Health Professions Advising (HPA)	
More about majors and careers: <ul style="list-style-type: none"> <li>• Books</li> <li>• <a href="#">Careers by college major</a></li> <li>• <a href="#">Match majors to occupations</a></li> <li>• <a href="#">Major resource kits</a></li> <li>• <a href="#">What can I do with this major?</a></li> </ul>	
<u>Self-assessment tools:</u> <ul style="list-style-type: none"> <li>• The Career Interest Game</li> <li>• Holland Code Quiz</li> <li>• Princeton Review 5-minute Career Quiz</li> </ul>	
Personality Assessments: <ul style="list-style-type: none"> <li>• TypeFocus.com</li> <li>• Humanmetrics.com</li> <li>• TypeLogic.com</li> </ul>	
<b><u>Cook Counseling Center</u></b>	
<b><u>Handbook for VT Students with Attention Deficit Disorder</u></b>	
<b><u>Self-Care and Support</u></b> <ul style="list-style-type: none"> <li>• <b>Coping with Trauma</b></li> <li>• <b>Support for Survivors of Sexual Assault</b></li> <li>• <b>Help with an Eating Disorder</b></li> <li>• <b>Trouble with Drinking</b></li> <li>• <b>Online Screening Module</b></li> </ul>	

<p><b><u>Study Skills Information:</u></b></p> <ul style="list-style-type: none"> <li>• Study Skills Checklist</li> <li>• Time Schedule Strategies</li> <li>• Study Environment</li> <li>• SQ3R – Reading/Study System</li> <li>• Concentration – Basic Guidelines</li> <li>• Constructive Suggestions for Motivation</li> <li>• Note Taking and In-Class Skills</li> <li>• Remembering</li> <li>• Strategies for Difficult Questions</li> <li>• Vocabulary – An Ongoing Process</li> <li>• Writing Papers</li> </ul>	
<p><b><u>Online Study Skills Workshops:</u></b></p> <ul style="list-style-type: none"> <li>• Time Management Strategies</li> <li>• Improving Test Performance</li> <li>• SQ3R Improving Reading Comprehension</li> <li>• Improving Concentration/Memory</li> </ul>	
<p><b><u>Improving Test Performance</u></b></p>	
<p><b><u>Acronyms</u></b></p>	
<p><b><u>Strategies for Improving Concentration and Memory</u></b></p>	
<p><b>Which of the programs above do you feel would be most beneficial in helping you achieve academic success? Why?</b></p>	
<p><b>Feel free to list any questions you may have concerning your current academic standing. <u>This</u> will ensure your meeting will be beneficial and organized.</b></p>	

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor's Name (print)

\_\_\_\_\_  
Advisor's Signature

\_\_\_\_\_  
Date