

# Authorization for Release of Academic Information

*\*Please fill out form in ink.\**

In accordance with the federal Family Educational Rights and Privacy Act of 1974, all information regarding a student's academic record is considered private between the student and the university and requires a written release for discussion of this information with a third party. Even parents or guardians cannot obtain information about your academic performance from the University, because University officials may not legally release such information. For a variety of reasons, you may wish to partially waive this protection and permit release of some types of information to certain people. A separate release form is required in the Office of the University Registrar to release transcript information. Other offices may also require a separate release form.

Your full name \_\_\_\_\_  
(first) (middle) (last)

Student number \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Major \_\_\_\_\_ Birthdate \_\_\_\_\_ Email \_\_\_\_\_

### Persons to whom information may be released:

Parents (names) \_\_\_\_\_

Guardians (names) \_\_\_\_\_

Other (List name and Relationship)  
\_\_\_\_\_

### Type of information that may be provided:

Any academic information contained in my academic records, both printed and electronic.

I hereby authorize release of the above-noted type of information to the designated persons by the prescribed University officials. This authorization expires when I indicate otherwise, when I leave Virginia Tech (unless otherwise specified), or when I submit a new authorization form.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

