

From: [Haymore, Susan](#)
To: [Haymore, Susan](#)
Subject: Important Orientation Information
Date: Friday, July 17, 2009 02:57:39 PM

Dear Hokie:

I apologize if you are receiving this email twice. I tried to send this from home and I have received several emails stating that that it was never received.

I hope that you had a great weekend and are gearing up for orientation. I am very excited. I love this time of year. This is a long letter, but the information is very important. Please print this letter and keep it for your reference.

1. You should come prepared with a way in which important information can be stored. Most of the information you receive during orientation will need to return with you in the fall. It may be a file folder for now, but I encourage you to purchase something that is portable to store important records. You should have a place to store a copy of all syllabi, computer warranty etc. Believe it or not, when you attend graduate school (it will be here before you know it), or get a job some schools and employers may ask that you provide them a syllabus from a particular course. Having this information readily available will make the application process less stressful.
2. Before you attend orientation become familiar with the Curriculum for Liberal Education (CLE). This is specific requirements you must fulfill before you graduate. There are seven specific areas. If you are asked to find a specific course during orientation, you want to look at courses in either the 1000 or 2000 level. These are courses specifically selected for freshmen. The only exception is ART 2385 and 2386. The professor for this course has told us that this course is very intensive and should not be taken by freshmen. The CLE courses can be found at http://www.cle.prov.vt.edu/guides/09-10/VT_CLE_Guide_09-10.pdf. Also there is a worksheet where you can record CLE courses you may register for or for those you may received AP/IB or Dual enrollment credit at the end of the guide. This will help in the organization process during orientation. Don't worry too much if you don't understand, we will go over this in greater detail during orientation.
3. Become familiar with the timetable. This is a tool that provides you with a list of courses being offered each semester. The timetable will provide you with the course description, pre-requisites, exam schedule, indicate if it meets a CLE requirement, if the course has a major or college restrictions, and if there are seats available. All of this information is important when you go to register for classes. If you click on the number under the column "CRN" this will give you a table that will list all of the information listed above. Exam schedules are listed under the column "Exams". To browse the timetable look at the following website.
https://banweb.banner.vt.edu/ssb/prod/HZSKVTSC.P_DispRequest
4. We have received the major batch of Advance Placement scores. To ensure that we have received all of your scores please check HokieSpa. Once logged into the system, Click on Grades Menu and then click on Transfer and Other Credits. You should see all AP and Dual Enrollment credit we have received thus far. If we are missing any information, please refer to the page about receiving college credit for work completed in high school. This will give you detailed information on how to

request transcripts for dual enrollment credit and Advance Placement credit. Also, please bring us a copy of any unofficial information you may have to orientation. This will help with the orientation process and ensure you are not registered for a course for which you have credit. <http://www.science.vt.edu/student/orientation/transfer-credit.html>.

Please note we cannot accept dual enrollment credit or AP scores from your high school transcript.

5. International Baccalaureate – We usually don't receive credit for these courses until the end of July. If you know your scores, please bring them to the college session on Day 1 of orientation. Again your advisor will need to know if you received an IB diploma and if the courses you took were subsidiary or higher level.

I hope you find this information helpful. Let me know if you have any additional questions.